

# CityFitness CCTV Privacy Policy

CityFitness Australia Pty Limited (ACN 640 226 562) (**CityFitness**) has installed and operates a number of Closed Circuit Television (**CCTV**) cameras in some of its clubs (and the car parks of those clubs) and may have these remotely monitored via our third party contractors in a control centre or by any other means. Those clubs operating CCTV cameras will clearly indicate that CCTV cameras are in operation. CityFitness installs and operates CCTV cameras in its clubs (including car parks) in order to:

- assist in the safety and protection of members and other visitors to our premises;
- assist in the safety and protection of our staff;
- prevent or reduce theft and damage to our property (and property of our members and staff);
- promote the security of our premises to current and potential members and other visitors to our premises;
- assisting with the clarification of legal liability in the case of a legal action; and
- ensure the efficient and orderly running of our clubs.

CityFitness stores information collected by these CCTV cameras in accordance with the *Privacy Act 1988* (Cth) and other relevant laws in relation to the management of personal information. This policy is intended to complement CityFitness Privacy Policy and further sets out how we collect, use and disclose images captured by CCTV cameras.

This privacy policy is designed to inform you of our reasons for installing CCTV cameras and where personal information has been collected, your rights in relation to that information. Nothing in this privacy policy limits or excludes your rights under the *Privacy Act 1988* (Cth).

## Privacy Policy Overview

This policy sets out:

- what information is being collected;
- where are CCTV cameras located;
- the purpose of the information's collection;
- whether we intend to pass this on to others, and who they may be;
- the rights of the individual to access and correct (where applicable) the information; and
- our address for contact.

## What information is being collected?

We have placed CCTV cameras up at some of our clubs to monitor those areas for the purposes identified in this policy. These cameras may from time to time record footage of you as you pass through the CCTV camera coverage areas. Where this footage is your personal information we will be ensuring that this is managed as set out in this privacy policy.

## Where will CCTV cameras be located?

Our CCTV cameras will be placed in public locations which are visible at [reception and at entrance points. There will be signs notifying you that you may be under surveillance.

CCTV cameras will not be positioned in private locations such as changing rooms, bathrooms or locker areas.

## What is the purpose of the information collection?

CityFitness is taking steps to ensure the security and safety of our members, staff and other visitors to our clubs, as well as making sure that our clubs are prevented from damage in any way. A more detailed breakdown on the reasons for collection of CCTV footage is contained in the opening paragraph of this policy. We view CCTV cameras as a means to carry out these steps with minimal imposition on our members.

It is also paramount that our staff and visitors to our clubs are safe and secure when at our clubs. The CCTV cameras are a way to help achieve that objective. We may also use this footage when necessary in conducting internal investigations relating to staff or member complaints.

### **Will we be passing this information on to other parties? Who will they be?**

In the event of some unlawful activity being carried out at the clubs (including carparks), and it being recorded on our CCTV cameras, we may pass that footage over to law enforcement agencies such as the Police or other third parties (assisting in an investigation) for the purpose of an investigation or as otherwise permitted by law. Likewise, if a law enforcement agency e.g. the Police believe some unlawful activity was carried out at the club (including carparks) then they may view or ask us to hand over, any footage that may help.

We may also disclose CCTV footage to third parties in circumstances where:

- we believe that the disclosure is reasonably necessary to lessen or prevent a serious threat to the life, health or safety of any individual or to public health or safety;
- we believe that there has been unlawful activity or misconduct of a serious nature and that the disclosure will allow appropriate action to be taken in relation to the matter;
- we believe that the disclosure is reasonably necessary to assist in the location of a person who has been reported missing; and
- otherwise permitted by law.

### **What rights do individuals have to access and correct (where applicable) the information?**

Any individual who is recorded by our CCTV cameras and we hold such personal information about them has the right to reasonable access to that personal information where it is practicable and reasonable for us to provide that information.. The length of storage of footage may vary from club to club and so there is no guarantee that this information will still be held by CityFitness at the time the individual requests access. A member has no right to access footage that does not relate to the member. In some circumstances we may decline a request for access to your personal information. If we are unable to give you access to the information you have requested, we will notify you in writing setting out the reasons for this decision.

### **How do you get in contact with us?**

Please contact us using the contact details below if you:

- wish to discuss any privacy issues; or
- have any concerns regarding your personal information.

CityFitness Australia Pty Limited  
[services@cityfitnessgyms.com.au](mailto:services@cityfitnessgyms.com.au)